

KATZ SCHOOL OF SCIENCE AND HEALTH
FACULTY GOVERNANCE
(October 2020)

We strive to be an intimate, dynamic community where faculty and students collaborate across disciplines and industries on the most pressing challenges that impact our world

BYLAWS OF THE KATZ SCHOOL FACULTY

Faculty are expected to assist the Dean (or his/her designees) with the governance of the School and other matters as set forth below.

I. GOVERNANCE

A. Membership, Voting Rights, and Voting Procedures

The School's Faculty include all full-time tenured, full-time tenure-track, full-time clinical, and full-time lecturer faculty, as well as "in-residence," adjunct and other part-time faculty. "In-residence", adjunct and other part-time faculty are only eligible for the following: (i) adjunct faculty are eligible to serve on Katz School Standing Committees and Ad Hoc Committees if appointed by the Dean and (ii) adjunct faculty are eligible to vote at Faculty meetings on matters presented for Faculty consideration by any Standing Committee or Ad Hoc Committee on which adjunct faculty serve. "In-residence", adjunct and other part-time faculty do not have voting or other rights herein.

Full-time Faculty shall elect, by a plurality vote:

- 1.) members of the Katz School Coordinating Committee, a body that represents the Faculty to the Dean (described in Section I.B); and
- 2.) their representatives to the Yeshiva University Faculty Council.

: Voting by full-time Faculty for members of the Coordinating Committee and representatives to the YU Faculty Council may be by voice, show of hands, or written ballot at a Faculty meeting or electronic ballot sent in advance of Faculty meetings. Exceptions can be made by joint approval of the Dean and the current Coordinating Committee to ensure the broadest participation in voting.

B. Coordinating Committee

- (i) Duties of the Coordinating Committee
The Committee is charged with representing and engaging the Faculty. Its responsibilities include:
 - o Organizing and leading Faculty meetings;

- Providing recommendations to the Dean that ensure academic quality, student outcomes, and Faculty success; and
 - Participating in strategic planning activities.
- (ii) Organization
- Full-time Faculty will elect a three-person Coordinating Committee, comprised of a Chair, Vice Chair, and Secretary—referred to as the “Officers.” Individual Faculty shall be nominated or self-nominated to run for specific Officer positions in advance of elections.
 - No two Officers shall be from the same program[/department].
 - Officers may be asked by the Dean to attend Standing and Ad Hoc Committee meetings as appropriate

- Preside at Coordinating Committee meetings;
- Serve as one of the representatives for the School on the Y

discretion to determine the agenda items for Faculty meetings but should do so with thoughtful consideration of requests by the Faculty and the Dean. Additional meetings of the Faculty may be called by the Coordinating Committee with at least fifteen (15) days' notice as deemed necessary by the Chair or the Dean

Other

- o Other duties as assigned by the Dean or his/her designee.

III. Procedures for Hiring, Annual Evaluations, Promotion, and Tenure

A. Procedures for Hiring New Faculty

The procedure for hiring full-time Faculty is subject to the University's Human Resources department

The Department Chair/Program Director will review the self-evaluation and draft an annual review and subsequently meet with the Faculty member to discuss the review. Following the discussion, the Faculty member will develop an action plan for continuous improvement for the next academic year subject to approval by the Department Chair/Program Director. A summary of the annual review and action plan will be distributed to the Faculty member, the Department Chair/Program Director, and the Dean for inclusion in the Faculty member's employee file. The Faculty member must sign the annual review to acknowledge receipt, though this signature does not imply agreement with the review.

Faculty members may also be subject to such other reviews as required by HR and related policies (rev)-4,6 at the Dean's office (100172.024 522.79) (a)3(nd)-4(

Appendix A

Tenure and Promotion Policy Katz School of Science and Health Yeshiva University

Criteria for Tenure and Promotion

Tenure: To be awarded tenure, a candidate must meet all criteria for promotion to Associate Professor. In addition, the candidate must have a successful track record in teaching and research and must show evidence of developing a strong reputation within their discipline. Fundamental to the Katz School's educational mission is the shaping of students' scholarly and professional ability. We embrace " " in the classroom, studio, clinic, community, research lab or industry under mentorship of talented and committed faculty. If tenure is being considered after the candidate's promotion to Associate Professor, special attention must be paid to the candidate's contributions and development since the promotion to Associate Professor.

Full Professor

completed Doss

Summary of student evaluations forms

Write-ups of student interviews done by unit.

Letters from former students (solicited by someone other than the candidate).

Evaluation by YU colleagues, preferably first-hand (e.g. team teaching, symposia, visitation by colleagues.)